**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on Monday

12th September 2022 at 7.00pm

**Parish Councillors Present:** J Higginson(Chair)

S Ayrey

D Edmondson

P Fleming

D Hamer

S Bargh

**Also Present:** D Clarke (Clerk) and 4 members of the public.

**Apologies:** J Dean

The Chairman welcomed those in attendance and opened the meeting at 7.00 pm.

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| **Item No.** |  | **Action** |
| **22-211** | **Declarations of Interest**  There were no declarations of interest. |  |
| **22-212** | **Dispensations**  There were no requests for dispensation. |  |
| **22-213** | **Open Section for members of the public to speak**  Members of the Sunderland Point Conservation Society reported that the recent planning application submitted by the Trustees of the Sunderland Point Mission Heritage Centre for works at the SP Mission Heritage Centre had been refused by Lancaster City Council. The SP Conservation Society hoped that the Parish Council would object to any revised proposal for the Heritage Centre.  Peter Huddleston was concerned that strimming of the grass verge on the boundary of Trailholme Wood and Trailholme Road had destroyed planting up to a metre inside the fence. Peter hoped that this would not happen again.  Improved communication between volunteers looking after the Wood and those looking after the wider Trailholme Road recreational area might resolve the difficulties. | **Clerk** |
| **22-214** | **Minutes of the previous meeting**  The minutes of the meeting of Overton Parish Council on Monday 8th August 2022 were received and approved for signature by the Chairman. | **Clerk** |
| **22-215** | **Matters arising from the minutes**  There were no matters arising from the minutes. |  |
| **22-216** | **Coronavirus – Contingency Planning**  There were no changes to current policy. |  |
| **22-217** | **New Clerk**  There were no applicants for the post. | **Clerk** |
| **22-218** | **Internal Audit**  Half year Internal Audit due 30 September 2022. Accounts to be sent to Internal Auditor as soon as possible after 30 September 2022. | **Clerk** |
| **22-219** | **Village Christmas Tree**  Enquiries about prices are in hand. It will be necessary to construct a base for the tree. | **Clerk** |
| **22-220** | **Lancaster Road Development – Section 106 Update** There was no report on this item. | **Clerk** |
| **22-221** | **Registration of Parish Council Property**  The PC’s solicitor has been requested to give an update. | **Clerk** |
| **22-222** | **Defibrillators – Update**  All OPC defibrillators are operational with in-date pads. A new cabinet has been installed for the Memorial Hall defib. |  |
| **22-223** | **Green Team**  A Glasdon Ltd wheelchair access picnic table for the picnic area on the northern side of Trailholme Road is estimated to cost £761.74 ex VAT for the Clifton model and £911.63 ex VAT for the Pembridge model.  The PC will ask Lancaster City Council about maintenance of the planters at Blue Pots and Trailholme Road.  **Resolved:** An order be placed with Glasdon Ltd for one Pembridge wheelchair access picnic table for delivery in March 2022 at an estimated cost of £911.63 plus VAT. | **Clerk** |
| **22-224** | **Grants and Donations**  There were no requests for grants or donations. |  |
| **22-225** | **Grounds Maintenance**  There were no problems currently. |  |
| **22-226** | **Playground Inspection, maintenance and Safety Issues**  There were some bolts missing from the inspection plate to the roundabout: replacement bolts to be obtained.  The Annual RoSPA/Playsafety playground inspection report had been received. | **Clerk**  **JH** |
| **22-227** | **Road Maintenance, Cleansing and Safety**  Lancashire County Council will be reminded that a loose kerbstone near the Lancaster Road/Kevin Grove junction has not yet been repaired.  LCC will also be asked about hedge cutting on local roads and the refreshing of white lines at junctions in the village. | **Clerk** |
| **22-228** | **LCC Public Rights of Way – Local Delivery Scheme 2022-23**  A report on work carried out in 2021-22 will be sent to Lancashire County Council. | **Clerk** |
| **22-229** | **Moss Lane – Definitive Map Modification Order**  Receipt of the PC’s formal objection to the Order has been acknowledged by Lancashire County council. | **Clerk** |
| **22-230** | **Planning**  **Application No:** 22/00682/FUL. **Proposal:** Demolition of existing stable block and erection of a replacement stable block in association with 2 Hall Greaves Close. **For:** Mr. and Mrs. Blane. **Site Address:** 2 Hall Greaves Close, Overton, Morecambe, LA3 3JN. **Grid Reference:** 343840,457656.  **Resolved:** No objection to this Application.  **Application No:** 22/00846/FUL. **Proposal:** Conversion of attached rear garage to ancillary living accommodation in association with Bee Farm Barn. **For:** Mr. Martin Fletcher. **Site Address:** Bee Farm Barn, Chapel Lane, Overton, Morecambe, LA3 3HU.  **Resolved:** No objection to this Application. | **Clerk** |
| **22-231** | **Sunderland Point Road – Warning Signs**  Illustrations of two suggested signs had been circulated to PC members. Sunderland Point Community Association to be consulted about the signs. | **Clerk** |
| **22-232** | **Sunderland Point Toilets.**  DH and the Clerk had excavated the water meter chamber and noted the meter reading on 31 August 2022. As the PC now receives monthly bills from Water Plus Ltd, most of which are estimated, it will be necessary to read the water meter more often. | **Clerk** |
| **22-233** | **Overton Flag**  DE to check progress. | **DE** |
| **22-234** | **Accounts for payment**   1. **DGS Clarke –** Clerk’s salary for August 2022   £229.08  PAYE tax £ 45.80  **Salary Payment £183.28**  **Expenses Aug 2022**  Adult pads for St Helens Church defib £65.99  Paediatric pads – St Helens defib £112.14  **Total expenses** **£178.13**  **Total salary & exps £361.41**     1. **HMRC -** PAYE tax **£ 45.80** 2. **J Dean** – expenses defib warehouse, battery charger stick and 2 sets of adult pads for Mem Hall Defib   **£ 177.60**   1. **John Christian Electrical Contractors Ltd**   Installation of new defibrillator cabinet at Memorial Hall £97.50  VAT £19.50  **Total £117.00**   1. **J Booth** – Grounds maintenance **£60.00**      1. TEEC Ltd – Hosting Website planning tracker.   £24.00  VAT £4.80  **Total £28.80**     1. **Water Plus Ltd –** Water charges SP toilets   21/07/22 to 20/08 /22  **£9.97**   1. **RoSPA Playsafety Ltd –** Annual safety inspection, Lancaster Road Playground £103.50   VAT £ 20.70  **Total £124.20**   1. **EON Next –** Elec charges SP toilets01/08/22 to 31/08/22 by DD on or around 16/09/2022.   £24.49  VAT £ 1.22  **Total £25.71**  **Resolved:** Accounts to be paid as presented. | **Clerk** |
| **22-235** | **Correspondence**   1. **27/07/22 Adam Kirkby –** Community Connectors, Lancaster City Council will attend 14/11/22 OPC meeting. **Noted.** 2. **12/08/22 Lancaster City Council –** Survey relating to proposed Lancaster Moor Conservation Area. **No observations.** 3. **09/08/22 Lancashire Fire and Rescue Service –** Consultation on proposals for emergency cover over the next three years. **Deadline 14/10/22.** 4. **05/08/22 Mark Woodhead,** City Dog Warden – will attend OPC meeting 10/10/22. **Noted.** 5. **12/08/22 Zurich Municipal –** Church Park defib added to PC’s insurance cover. **Noted.** 6. **12/08/22 Lancashire Partnership Against Crime –** Invitation to join membership. **No interest.** 7. **15/08/22 Lancs County –** Queen’s award for Voluntary Service – Final call for nominations. **No nominations**. 8. **16/08/22 Lancaster City Council –** request for comments on Overton Community Emergency plan Update. **No Comment.** 9. **Sunderland Point Mission Heritage Trust –** Newsletter – August 2022. **Noted.** 10. **Natural England –** England Coastal Path – Sunderland Point to Overton Alternative Route – Invitation to comment. – 14 September2022 deadline. **DE and DH to walk route.** | **Clerk** |
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